

**SUBJECT: NON-RESIDENT STUDENTS**

All students who do not reside within the boundaries of the Cuba-Rushford Central School District must receive permission from the Board of Education in order to attend school in this District, and shall pay the tuition charge as established by the Board.

The Cuba-Rushford Central School District will no longer be accepting any new non-resident families. Current non-resident students and their legal siblings will continue to be allowed to request non-resident status every year, as well as children of current permanent Cuba-Rushford CSD staff.

The procedures for the acceptance of non-resident students each year are as follows:

- a) By June 15, the secretary to the Superintendent will send out letters to the parents/legal guardians of current Board of Education approved non-resident students and their legal siblings. These letters will be sent out Certified mail, with a return receipt, for verification that the parent/legal guardian has received it.
- b) Current non-resident students and their legal siblings must re-register with the District prior to July 31 every year.
- c) Parents or guardians must return the request for non-resident status, to the Secretary of the Superintendent via Certified Mail with a return receipt, to verify that the request has been received prior to the deadline.
- d) At its first meeting in August, the Board of Education will review the list of requests for current non-resident students and new non-resident students and approve or disapprove it accordingly. The Board of Education will also revisit the non-resident student policy on an annual basis to decide whether to accept new non-resident students for the upcoming school year.
- e) Before an approved non-resident student can start school, all appropriate records must be on file, in accordance with Policies 7121 and 7511.

If a current resident student in grades Pre-K through 12 moves out of the School District, he or she will be considered a non-resident. The parents/guardians of the student must notify the principal that they want to attend CRCS as a non-resident student for the remainder of the school year. The student will then have to sign the behavior contract for non-resident students. Once the school year ends, the student must enroll in the school district in which they reside.

If a student is found to be a non-resident student but the parent feels the student is within District boundaries, the parent, whether they own or rent property, will be required to bring a copy of the school tax bill for the address in question along with proof of residency.

(Continued)

**SUBJECT: NON-RESIDENT STUDENTS (Cont'd.)**

For current non-resident students attending one of the District schools, the Board of Education will reapprove on an individual basis, with the conditions listed below, if and only if, in the judgment of the Board:

- a) There is no additional cost to the District;
- b) No class or grade will contain more than the desired number of students and there is sufficient space to accommodate the non-resident student;
- c) No increase in the size of faculty or staff will be necessary to accommodate them;
- d) The non-resident student meets the District's criteria for admission;
- e) The admission of such non-resident student is, and continues during the enrollment period to be, in the best interest of the District; and
- f) The Board of Education will also take into consideration the time of year of the application, past performance of the student, ability to provide necessary services, class size, etc.

Upon each application for permission to re-enroll a non-resident student, the student's parent or parents or the child's legal guardian shall execute a written contract with the District to agree to pay the established tuition charge. A student shall be barred from entrance at Cuba-Rushford Central School as a non-resident student upon failure of the parent or parents or legal guardian to so agree in writing. The student shall be barred from attendance in subsequent years upon the failure of the parent or parents or legal guardians to reimburse the District for such expenses for prior years.

The parents or legal guardians of all non-resident students in attendance at Cuba-Rushford Central School at the time of the adoption of this policy shall also be required to execute a written contract with the District to agree to pay the established tuition charge and follow the contractual obligations. Failure of the parent or parents or legal guardians to annually renew the written contract prior to the beginning of each school year, or upon their failure to reimburse the District for such expenses or follow contractual obligations for the prior year, shall result in the students being barred from continued enrollment as a non-resident student.

Current Board of Education approved non-resident students who transfer to another school district, become residents of the Cuba-Rushford District, or upon their parent (staff member) separating from employment with the district will be removed from the non-resident approved list and will lose their "grandfathered" status allowing them to attend as a non-resident student.

Adopted: 6/13/95

Revised: 6/22/04; 12/9/08; 12/8/09; 9/28/10; 10/10/11; 4/19/13; 5/14/13, 4/05/22