

CUBA-RUSHFORD CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING MINUTES
August 22, 2023

All appendices referenced to, herein, are incorporated into and made a part of the official minutes of this meeting to the same extent as if fully set forth.

BOARD MEMBERS PRESENT: Mr. Linderman, Mr. Neu, Mrs. Rose, Mrs. Sirianni (arrived at 6:10pm), Mr. Wright and Mr. Young

BOARD MEMBERS ABSENT: Mr. Crowley

ADMINISTRATION/MANAGERS PRESENT: Mr. Gildemeister, Miss Mosher, Mrs. Retchless and Mrs. Talbot/Mrs. Sears

ADMINISTRATION/MANAGERS ABSENT: None

SUPPORT STAFF PRESENT: Mrs. Pfeiffer

SUPPORT STAFF ABSENT: None

OTHERS PRESENT: Officer Aaron Wight, Mr. Cappelletti, Mr. Wild

1. Call to Order/Agenda Review

The meeting was called to order at 6:00pm.

The pledge of allegiance was given at this time.

Mr. Linderman asked for everyone to bow their heads for a moment of silence to honor Linda Tullar and her 27 dedicated years to the CR District and its students. He remarked that she will be missed and extended sympathy on behalf of the Board of Education.

The Board took a tour to the STEAM room to see the summer tech work.

2. Executive Session - none

3. Special Report

Mr. Cappelletti presented the 2029 laptop plan.

Mr. Cappelletti presented on merged sports and he provided data on participation.

Administrators presented the Code of Conduct including updates.

4. President's/Board Member's Report

5. Superintendent's Report

Mr. Gildemeister provided updates to the board:

- He introduced and welcomed Mrs. Retchless
- He shared his appreciation for Linda Tullar and condolences to her family. He spoke about how much she meant to this District and that she will be missed.
- He spoke about inquiries into sex offenders residing near schools. He had Officer Wight provide

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information to the board.

- He spoke about the athletic agreement with Hinsdale to be approved at next meeting.
- He shared information from the board retreat.
- He provided information about converting to Board Docs.
- He gave an update on ash trees that will be removed at the MHS.
- He shared that the newsletter was sent later due to postage issues with a transition of accounts.
- He provided updates for the after school program.
- He spoke about the new cafeteria lines.
- He shared that John White will serve as Interim Principal during Mrs. Retchless's maternity leave.

6. Consent Agenda Items for Routine Matters (Reference items A-M)

- a) *Approval of the minutes of the regular board meeting for July 6, 2023*
 - b) *Approval of CSE/CPSE recommendations*
 - c) *Approval to adopt Code of Conduct 2023-2024 as presented*
 - d) *Approval to accept the Community Eligibility Provisional Grant (CEP Grant) for 2023-2024*
 - e) *Approval of CABOCES Lease Agreements 2023-2024*
 - f) *Approval of breakfast and lunch prices for 2023-2024:*
 1. *Breakfast entrée \$2.25*
 2. *Breakfast extra meal \$2.50*
 3. *Lunch entrée \$3.00*
 4. *Lunch extra meal \$3.00*
 5. *Extra milk \$.50*
 - g) *Approval of fundraising schedule 2023-2024*
 - h) *Approval of non-resident students for 2023-2024*
 - i) *Approval of the Eisenhower Consortium for 2023-2024*
 - j) *Approval of inventory surplus; Cafeteria Serving Line, 2012 Dodge Caravan*
 - k) *Approval of Monroe 1 BOCES tutoring services 2023-2024*
 - l) *Approval of 2023-2024 substitute pay schedule*
 - m) *Approval that the excess General Fund revenues over expenditures for the 2022-2023 school year and a portion of the unrestricted fund balance exceeding the 4% limit may be transferred to capital reserve funds in the Board approved Financial Reserve Plan for Cuba-Rushford for the purpose of funding future obligation in a transfer to the Capital Reserve Fund in the amount of \$1,496,256.96*
 - n) *Approval of Treasurer's Report for June and July 2023*
 - o) *Approval of Extra-Curricular Report for June and July 2023*
 - p) *Approval of Revenue's Report for June and July 2023*
 - q) *Approval of Warrants for June of 2023*
 - totaling \$4,020,567.11 for general fund bills*
 - totaling \$44,577.40 for cafeteria fund bills*
 - totaling \$67,914.58 for federal fund bills*
 - totaling \$12,214.27 for capital fund bills*
 - totaling \$7,096.43 for extracurricular fund bills*
 - totaling \$2,042,859.94 for general fund payroll*
 - totaling \$59,480.59 for cafeteria fund payroll*
 - totaling \$306,383.35 for federal fund payroll*
- Approval of Warrants for July of 2023*
 - totaling \$199,532.22 for general fund bills*
 - totaling \$3,646.12 for cafeteria fund bills*
 - totaling \$199,532.22 for federal fund bills*
 - totaling \$208,032.27 for general fund payroll*
 - totaling \$533.71 for cafeteria fund payroll*
 - totaling \$2,469.12 for federal fund payroll*

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- r) *Approval of the Tax Warrants and Levy:*
Authorize the full value tax rate for the 2023-2024 school year at \$9.846469 per thousand for the school budget purposes and \$.486875 for the library proposition. Levy amounts – School district total is \$6,304,698 and the library total is \$311,746

Motion pertaining to Approval of Consent Agenda (Reference items A-R)

Moved: Mr. Young

Seconded: Mr. Wright

Motion Carried: 5-0 – 1-abstained, a-Mrs. Sirianni

7. Consent Agenda Items for Personnel Matters (Reference items A-H)

a) *Approval of appointments as follows:*

1. *Diana Thomas to the provisional appointment Senior Typist position to be effective 08/07/2023 pending civil service exam results, fingerprint, and physical clearance. Pay per CRESPA contract.*
2. *Mary Bluhm to the probationary position of Teaching Assistant to be effective 9/1/2023 through 8/31/2027 pending physical and fingerprint clearance. Pay per CRESPA contract.*
3. *Faculty Advisor appointments 2023-2024:*
 - a) *Art Club – Krista Tompkins*
 - b) *National Honor Society – Molly PraSisto*
 - c) *Freshman Class Advisor – Tim Ellison*
4. *Melissa Shafer who holds pending Initial Visual Art Certification allowing her to work in the Art tenure area for a probationary period of three (3) years, to the position of Art Teacher to commence 9/1/2023 and to end on 8/31/2026. Eligibility for tenure at the end of the probationary period is dependent on Melissa receiving APPR ratings of Effective or Highly Effective in 3 of 4 preceding years and no Ineffective composite or overall rating in the final year. The expiration date of this probationary appointment is tentative and conditional only. In order to be eligible for and considered for tenure, the teacher must meet all requirements of the educational law and corresponding regulations. The salary during the first year of the appointment will be Step 18 in accordance with the salary schedule as outlined in the CRTA Agreement.*
5. *Mackenzie Aderman who holds pending Initial Certification allowing her to work in the Special Education tenure area for a probationary period of four (4) years, to the position of Special Education Teacher to commence 9/1/2023 and to end on 8/31/2027. Eligibility for tenure at the end of the probationary period is dependent on Mackenzie receiving APPR ratings of Effective or Highly Effective in 3 of 4 preceding years and no Ineffective composite or overall rating in the final year. The expiration date of this probationary appointment is tentative and conditional only. In order to be eligible for and considered for tenure, the teacher must meet all requirements of the educational law and corresponding regulations. The salary during the first year of the appointment will be Step 1 in accordance with the salary schedule as outlined in the CRTA Agreement.*
6. *Neil Shoemaker who holds pending Initial Certification allowing him to work in the Remedial Reading tenure area for a probationary period of three (3) years, to the position of Remedial Reading (Literacy) Teacher to commence 9/1/2023 and to end on 8/31/2026. Eligibility for tenure at the end of the probationary period is dependent on Neil receiving APPR ratings of Effective or Highly Effective in 3 of 4 preceding years and no Ineffective composite or overall rating in the final year. The expiration date of this probationary appointment is tentative and conditional only. In order to be eligible for and considered for tenure, the teacher must meet all requirements of the educational law and corresponding regulations. The salary during the first year of the appointment will be Step 16 in accordance with the salary schedule as outlined in the CRTA Agreement.*
7. *Stefanie Kent who holds pending Initial Certification allowing her to work in the Art tenure area for a probationary period of four (4) years, to the position of Art Teacher to commence 9/1/2023 and to end on 8/31/2027. Eligibility for tenure at the end of the probationary period is dependent*

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on Stefanie receiving APPR ratings of Effective or Highly Effective in 3 of 4 preceding years and no Ineffective composite or overall rating in the final year. The expiration date of this probationary appointment is tentative and conditional only. In order to be eligible for and considered for tenure, the teacher must meet all requirements of the educational law and corresponding regulations. The salary during the first year of the appointment will be Step 1 in accordance with the salary schedule as outlined in the CRTA Agreement.

8. *Melissa Feuchter to the position of long term substitute Special Education teacher to be effective September 1, 2023 through June 30, 2024. Pay per substitute pay sheet at Step 1 of the CRTA contract pending physical and fingerprint clearance.*
 9. *Keeton Sittig to the position of long term substitute Physical Education teacher to be effective September 1, 2023 through September 29, 2023 during Bryce Ryan's paternity leave. Pay per substitute pay sheet pending physical and fingerprint clearance.*
 10. *Megan Retchless, who holds School Building Leader Certification, to the probationary position of Elementary Principal in the School Administrator tenure area to be effective July 13, 2023 through June 30, 2027. Pay for this position will be \$88,000.00.*
 11. *John White who holds Permanent School Building Leader Certification to the position of intermittent Interim Elementary Principal for Megan Retchless during her maternity/child rearing leave commencing 8/31/23 through approximately 12/31/23. Pay is \$500 per day.*
 12. *Ann Feuchter to the probationary position of Bus Driver to be effective 9/1/2023 through 8/31/2024 pending fingerprint and physical clearance. Pay per CRESA contract.*
 13. *Amend the 7/6/23 reorganization appointments to reflect: Jessica Talbot; District Data Coordinator and Jennifer Mosher; Title Coordinator.*
 14. *Chloe Smith as a cleaner (student worker) effective 8/23/23. Pay per student worker hourly rate of minimum wage.*
 15. *Athletic appointments 2023-2024:*
 - a) *Girls Modified Soccer Coach – John Fitzpatrick*
 - b) *Football Assistant – Brian White*
 - c) *Cross Country Coach – Paul Young, unpaid volunteer*
 - d) *Lifeguard – Kendall Tompkins (retroactive to June 1, 2023)*
- b) *Approval to accept the resignations, with regret:*
1. *Laura Moszak from her Special Education Teacher position to be effective 8/29/2023.*
 2. *Laura Giboo from her Reading Teacher position to be effective 8/25/2023.*
 3. *Kevin Spoor from his Art Teacher position to be effective 8/31/2023.*
 4. *Katie Kellogg from her Special Education Teacher position to be effective 8/30/2023.*
 5. *Pierce Gardon from his Social Studies Teacher position to be effective 8/31/2023.*
 6. *Erica Cross from her Art Teacher position to be effective 8/18/2023.*
 7. *Melissa Feuchter from her Teaching Assistant position to be effective 8/30/2023.*
 8. *Ross Ward from his Bus Driver position to be effective 9/1/2023.*
- c) *Approval of sick day payout upon retirement:*
1. *Paul Austin - \$7,765.00*
- d) *Approval of Leave of Absence (FMLA):*
1. *Bryce Ryan from his Teaching position to be effective 9/6/23-9/29/23 for the purposes of paternity/child rearing leave.*
- e) *Approval of student teacher Fall Semester 2023:*
1. *Taylor Burton (Fredonia State College) with Wendi Morgan*
 2. *Julie Mannarino (St. Bonaventure) with Josh Whiteman*
 3. *Abigael Hiltz (St. Bonaventure) with Josh Tompkins*
- f) *Approval of mentors 2023-2024*
1. *Antonio Marconi – Dave Baron*
 2. *Katie Cummins – Erica Quattrone*
 3. *Zachary Bischel – Sydney Neubauer*
 4. *Mitchel Baker – Michelle McGraw*
 5. *Jaclyn Brown – Tracey Howe*

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6. *Donald States – Monica Kwiatkowski*
 7. *Melissa Feuchter – Kathy Findlay*
 8. *Kelsey Collver – Dave Volz*
 9. *Neil Schoemaker – Nicole Williams*
 10. *Mackenzie Aderman – Amber Brunner*
 11. *Melissa Shafer - William VanDamme*
 12. *Rachel Fadden – Kelly LaFever*
 13. *Jessica Hess – Chris Fee*
 14. *Megan Retchless – Jeni Mosher*
 15. *Stefanie Kent – Tim Ellison*
- g) *Approval of support staff substitute list (including additions) for 2023-2024*
h) *Approval of substitute teacher list (including additions) for 2023-2024*

Approval of Personnel Agenda (Reference items A-H)

Moved: Mrs. Sirianni

Seconded: Mr. Neu

Motion Carried: 5-0, 1-abstained 15c-Mr. Young

8. Administrative Reports

Miss Mosher and Mr. Fee provided an update and shared information about the Middle High School:

- They spoke about the hiring conducted over the summer and shared that looking out for the student needs is always the focus.
- They shared information about the Back to School Bash.
- They spoke about the new hire boot camp.
- They updated the board on the FFA competitions held over the summer.
- They shared that merging sports is allowing more opportunities for our students and that there is a large amount of behind the scenes work that goes into it.
- They shared important upcoming dates.
- Miss Mosher shared her excitement about being at the MHS and thanked Mr. Fee for all his assistance and guidance with the transition.
- Mr. Fee thanked the new administrative team and shared that he is looking forward to a new year with all of them.

Mr. Gildemeister shared that the administrators held a mini-retreat, and he is looking forward to a great new year.

9. Public Forum

10. Executive Session

Approval to go into Executive Session at 7:24pm to discuss litigation.

Moved: Mrs. Sirianni

Seconded: Mr. Wright

Motion Carried: 6-0

Approval to go out of Executive Session at 7:58pm

Moved: Mr. Wright

Seconded: Mrs. Sirianni

Motion Carried: 6-0

11. Adjournment

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Motion to adjourn meeting at 7:59pm
Moved: Mr. Wright
Seconded: Mr. Neu
Motion Carried: 6-0

Respectfully Submitted:

Heather Pfeiffer
Board Clerk