

REORGANIZATION MEETING MINUTES

JULY 6, 2023

BOARD PRESENT: David Crowley, Casey Linderman, Mark Neu, Jeanine Rose (Arrived at 6:05PM), Joe Wright and Paul Young

BOARD ABSENT: Aileen Sirianni

ADMINISTRATION PRESENT: Carlos Gildemeister, Chris Fee, Jeni Mosher and Heather Pfeiffer

ADMINISTRATION ABSENT: Amanda Sears

OTHERS PRESENT: Zachary Bischel

Mr. Gildemeister opened the Reorganization Meeting at 6:00 PM.

Wright moved, seconded by Crowley, to appoint Mr. Gildemeister as temporary chairman

Motion Carried: 5-0

Crowley moved to close the nominations for temporary chairman, Linderman seconded.

Motion Carried: 5-0

Mr. Gildemeister, acting as Temporary Chairman, asked for nominations for President of the Board of Education. Wright nominated Casey Linderman, Young seconded.

Other nominations: None

Neu moved to close the nominations for President, Young seconded.

Motion Carried: 5-0

By a vote of 5 to 0, Mr. Linderman was elected President LINDERMAN, PRESIDENT

Mr. Linderman asked for nominations for Vice President of the Board of Education. Neu nominated Dave Crowley, seconded by Wright.

Other nominations: None

Young moved, seconded by Neu, to close the nominations for Vice President.

Motion Carried: 5-0

By a vote of 5-0, Mr. Crowley was elected Vice President CROWLEY, V.P.

Mrs. Rose arrived at to the meeting at 6:05PM.

The oaths of office were given to the President and Vice President and new Board Members by the Clerk OATHS

Crowley moved, seconded by Young, that the board members may sign documents in the absence of the President and Vice President of the Board and as by seniority and availability of members.

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Motion Carried: 6-0

DOCUMENTS AUTHORIZATION

Neu moved, seconded by Wright, to appoint the following personnel for the 2023-24 school year (stipend positions included in board packet):

Purchasing Agent	Amanda Sears
Tax Collector	Amanda Sears
School Auditor	Buffamante, Whipple and Buttafaro, PC
School Physician	Universal Primary Care
Legal Counsels	Greco Trapp, PLLC and Hodgson Russ LLP
Records Access Officer	Amanda Sears
Records Mgt. Officer	Heather Pfeiffer
Workers Compensation Plan –	
Board of Directors Voting Delegate	Amanda Sears
Alternate Voting Delegate	Carlos Gildemeister
Asbestos Designee	Ryan Lewis
District Clerk	Heather Pfeiffer
Deputy Clerk	Amanda Sears
District Treasurer	Melissa Patanella
Deputy Treasurer	Amanda Sears
Claims Auditor	Diane Weatherell
Administrative Authority	Most Senior Building Principal
Extra-Curricular Appointments	Building Principals and Athletic Director
Chief Faculty Counselor	Christopher Fee
Safety Coordinator	Christopher Fee
Title Grant Coordinator	Jessica (Hess) Talbot
Summer School Principal	Jennifer Mosher
Central Treasurer	Melissa Patanella
Faculty Auditor	Amanda Sears
Director of School Health Services	Universal Primary Care
Network Administrator	Eric Anderson
Title IX – Sexual Harassment	
Coordinator – Training and Protocols	Superintendent
Incident Coordinator – Formal Complaint	Building Principals
Investigator	School Resource Officer
Decision Maker	Superintendent
Appeals	Alternate Building Principal
Supervision of Attendance	Building Principals
Section 504 Compliance Officer	Jessica (Hess) Talbot and Building Principals
ADA Compliance Officer	Jessica (Hess) Talbot
Liaison for Homeless Children and Youth	Natasha Brown
Substitute System Administrator	Heather Pfeiffer
District ML Scheduler	Laura Smith
Chemical Hygiene Officer	Ryan Lewis
Pesticide Representative	Ryan Lewis
Ed Law 2D Data Compliance Officer	Alex Leyva
Educational Officer to receive court notifications	Carlos Gildemeister
Sexual Harassment Complaint Officers	Building Principals
DASA Officers	Building Principals, Counselors, Guidance Counselors
District Data Information Coordinator	TBD

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Civil Rights Compliant Officer
Hearing Officer – NSLP
Petty Cash Administrator
(and the continuation of petty cash funds
for one hundred dollars (\$100))

Carlos Gildemeister
Tom Kenyon

Heather Pfeiffer

Motion Carried: 6-0

APPOINTMENTS

Young, seconded by Wright, that the Cuba Branch of Community Bank with a maximum deposit of \$20,000,000, M&T Bank with a maximum deposit of \$7,000,000 and the Cuba Branch of Five Star Bank with a maximum deposit of \$12,000,000 as the official depositories for 2023-24.

Motion Carried: 6-0

BANKS

Crowley moved, seconded by Young, that the Superintendent, Treasurer, Deputy Treasurer, Business Manager, District Clerk, Claims Auditor and Tax Collector, be bonded for \$1,000,000 and a blanket bond for all other personnel of \$100,000.

Motion Carried: 6-0

BONDS

Neu moved, seconded by Wright, authorizing the Business Manager to invest funds as available and as permitted by law and Board Policy.

Motion Carried: 6-0

INVESTMENT

Crowley moved, seconded by Neu, designating the Olean Times Herald and/or the Patriot and/or The Spectator as the official school papers.

Motion Carried: 6-0

OFFICIAL PAPER

Wright moved, seconded by Young, that the schedule for payroll will be every two weeks with the first payroll to be Friday, July 7, 2023. The teaching staff will receive their first paycheck on September 15, 2023, and with bi-weekly checks from that date forward. Carlos Gildemeister may certify payroll.

Motion Carried: 6-0

PAYROLL

Crowley moved, seconded by Neu, authorizing the Superintendent to approve budget transfers.

Motion Carried: 6-0

BUDGET TRANSFERS

Wright moved, seconded by Young, that the Board of Education established the non-resident tuition rate for the 2023-24 school year at \$0.

Motion Carried: 6-0

TUITION

Young moved, seconded by Neu, authorizing the Superintendent, Business Manager, Treasurer and Deputy Treasurer to sign checks. Use of electronic signatures is acceptable.

Motion Carried: 6-0

SIGN CHECKS

Crowley moved, seconded by Young, to appoint Mark Neu as delegate to the Allegany/Cattaraugus School Boards Association with Aileen Sirianni as alternate.

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Motion Carried: 6-0

NEU – DELEGATE - ACSBA

Young moved, seconded by Wright, to appoint Mark Neu as voting delegate to the State School Boards Conference with Aileen Sirianni as alternate.

Motion Carried: 6-0

NEU - DELEGATE - STATE

Crowley moved, seconded by Wright, to authorize payment of IRS Standard Mileage rate for reimbursement of mileage for using personal car on official business upon written denial of request for use of district vehicle.

Motion Carried: 6-0

MILAGE RATE

Young moved, seconded by Wright, appointing the following to the Committee on Special Education:

- Jessica (Hess) Talbot, Chairperson
- Jody Adams-Allison, School Nurse
- Patricia Gear, School Nurse
- Kerrie McNell, School Nurse
- Universal Primary Care, School Physician
- Kelly LaFever, School Psychologist
- Rachel Fadden, School Psychologist
- Larry Kus, Parent Member
- Cindy LaFever, Surrogate Parent
- Mary Kay Gethicker, Surrogate Parent
- Child’s Regular Education Teacher
- Child’s Special Education Teacher
- Child’s Guidance Counselor
- Child’s Service Provider /Therapist
- Christopher Fee, District Lead Principal
- Jennifer Mosher, Building Principal

Motion Carried: 6-0

CSE

Neu moved, seconded by Crowley appointing the following to the Committee for Pre-school Special Education:

- Jessica (Hess) Talbot, Chairperson
- Kelly LaFever, School Psychologist
- Rachel Fadden, School Psychologist
- Other members as defined by Section 4410 as Education Law
- A professional from the child’s Early Intervention Program
- A professional who participated in the child’s evaluation
- Child’s Teacher
- Child’s Special Education Teacher
- Child’s Service Provider /Therapist
- Professional for the Municipality

Motion Carried: 6-0

CPSE

Crowley moved, seconded by Young, to extend all Board Policies into the 2023-2024 school year.

POLICIES

Motion Carried: 6-0

BOARD POLICIES

Wright moved, seconded by Young, that the Board of Education established a rate for making copies for personal use at 25 cents per page. If requests require more than fifteen (15) minutes of searching, then the District may charge the pro-rated hourly rate of involved employees.

Motion Carried: 6-0

RATE FOR COPYING SET

Neu moved, seconded by Wright, that the Board of Education set the monthly phone stipend rate of reimbursement at \$140.

Motion Carried 6-0

PHONE STIPEND

Crowley moved, seconded by Young, that the Board of Education set the salary for election officials at minimum wage per hour.

Motion Carried: 6-0

WAGE SET

Young moved, seconded by Wright, to approve the Superintendent of Schools to make budgetary transfers between Reserve Fund and the General, Federal, Capital, Lunch Funds and Debt Services.

Motion Carried: 6-0

FUNDS TRANSFERS

Crowley moved, seconded by Neu, that the Board of Education approve the attached resolution for indemnification on behalf of the Board of Education, Superintendent and Administrators.

Motion Carried: 6-0

**INDEMNIFICATION
RESOLUTION**

Young moved, seconded by Wright, that the Board of Education approve the Agreement with The Cuba Cheese Shoppe to be effective through June 30, 2024.

Motion Carried: 6-0

**CUBA CHEESE
SHOPPE**

Crowley moved, seconded by Neu, that the Board of Education adjourned the Reorganization Meeting at 6:14 PM.

Motion Carried: 6-0

**REORG. MTG.
ADJOURNED**

Respectfully Submitted:

Heather Pfeiffer
Board Clerk

Approved: _____