

REORGANIZATION MEETING MINUTES

JULY 5, 2022

BOARD PRESENT: David Crowley, Casey Linderman, Mark Neu, Jeanine Rose, Aileen Sirianni, Joe Wright and Paul Young

BOARD ABSENT: None

ADMINISTRATION PRESENT: Carlos Gildemeister, Chris Fee, Katie Ralston, Jeni Mosher, Amanda Sears and Heather Pfeiffer

ADMINISTRATION ABSENT: None

OTHERS PRESENT: Mr. and Mrs. VanDamme

Mr. Gildemeister opened the Reorganization Meeting at 6:00 PM.

Neu moved, seconded by Young, to appoint Mr. Gildemeister as temporary chairman

Motion Carried: 7-0

Mr. Gildemeister, acting as Temporary Chairman, asked for nominations for President of the Board of Education. Crowley nominated Joe Wright, seconded by Sirianni.

Crowley moved to close the nominations for President, Young seconded.

Motion Carried: 7-0

By a vote of 7 to 0, Mr. Wright was elected President WRIGHT, PRES.

Mr. Wright asked for nominations for Vice President of the Board of Education. Sirianni nominated Dave Crowley, seconded by Linderman.

Wright moved, seconded by Sirianni, to close the nominations for Vice President.

Motion Carried: 7-0

By a vote of 7-0, Mr. Crowley was elected Vice President CROWLEY, V.P.

The oaths of office were given to the President and Vice President and new Board Members by the Clerk OATHS

Linderman moved, seconded by Neu, that the board members may sign documents in the absence of the President and Vice President of the Board and as by seniority and availability of members.

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Motion Carried: 7-0

DOCUMENTS AUTHORIZATION

Sirianni moved, seconded by Young, to appoint the following personnel as amended for the 2022-23 school year:

Purchasing Agent	Amanda Sears
Tax Collector	Amanda Sears
School Auditor	Buffamante, Whipple and Buttafaro, PC
School Physician	Universal Primary Care
Legal Counsels	Greco Trapp, PLLC and Hodgson Russ LLP
Records Access Officer	Amanda Sears
Records Mgt. Officer	Heather Pfeiffer
Asbestos Designee	David Hardman
District Clerk	Heather Pfeiffer
Deputy Clerk	Amanda Sears
District Treasurer	Melissa Patanella
Deputy Treasurer	Amanda Sears
Claims Auditor	Diane Weatherell
Administrative Authority	Most Senior Building Principal
Extra-Curricular Appointments	Building Principals and Athletic Director
Chief Faculty Counselor	Katie Ralston/ Christopher Fee
Safety Coordinator	Christopher Fee
Title Grant Coordinator	Jennifer Mosher
Central Treasurer	Melissa Patanella
Faculty Auditor	Amanda Sears
Director of School Health Services	Universal Primary Care
Network Administrator	Paul Austin
Title IX – Sexual Harassment	
Coordinator – Training and Protocols	Superintendent
Incident Coordinator – Formal Complaint	Building Principals
Investigator	School Resource Officer
Decision Maker	Superintendent
Appeals	Alternate Building Principal
Supervision of Attendance	Building Principals
Section 504 Compliance Officer	Kimberly Fisher and Building Principals
ADA Compliance Officer	Kimberly Fisher
Liaison for Homeless Children and Youth	Natasha Brown
Chemical Hygiene Officer	David Hardman
Pesticide Representative	David Hardman
Ed Law 2D Data Compliance Officer	Chris Cappelletti
Educational Officer to receive court notifications	Carlos Gildemeister
Sexual Harassment Complaint Officers	Building Principals
DASA Officers	Building Principals, Counselors, Guidance Counselors
District Data Information Coordinator	Katie Ralston
Civil Rights Compliant Officer	Carlos Gildemeister
Hearing Officer – NSLP	Tom Kenyon
Petty Cash Administrator	
(and the continuation of petty cash funds for one hundred dollars (\$100))	Heather Pfeiffer

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Motion Carried: 7-0

APPOINTMENTS

Crowley, seconded by Neu, that the Cuba Branch of Community Bank with a maximum deposit of \$20,000,000, M&T Bank with a maximum deposit of \$7,000,000 and the Cuba Branch of Five Star Bank with a maximum deposit of \$12,000,000 as the official depositories for 2022-23.

Motion Carried: 7-0

BANKS

Sirianni moved, seconded by Young, that the Superintendent, Treasurer, Deputy Treasurer, Business Manager, District Clerk, Claims Auditor and Tax Collector, be bonded for \$1,000,000 and a blanket bond for all other personnel of \$100,000.

Motion Carried: 7-0

BONDS

Crowley moved, seconded by Neu, authorizing the Business Manager to invest funds as available and as permitted by law and Board Policy.

Motion Carried: 7-0

INVESTMENT

Young moved, seconded by Sirianni, designating the Olean Times Herald and/or the Patriot and/or The Spectator as the official school papers.

Motion Carried: 7-0

OFFICIAL PAPER

Linderman moved, seconded by Neu, that the schedule for payroll will be every two weeks with the first payroll to be Friday, July 1, 2022. The teaching staff will receive their first paycheck on September 9, 2022 and with bi-weekly checks from that date forward. Carlos Gildemeister may certify payroll.

Motion Carried: 7-0

PAYROLL

Sirianni moved, seconded by Young, authorizing the Superintendent to approve budget transfers.

Motion Carried: 7-0

BUDGET TRANSFERS

Sirianni moved, seconded by Crowley, that the Board of Education established the non-resident tuition rate for the 2022-23 school year at \$0.

Motion Carried: 6-1, Linderman-opposed

TUITION

Crowley moved, seconded by Young, authorizing the Superintendent, Business Manager, Treasurer and Deputy Treasurer to sign checks. Use of electronic signatures is acceptable.

Motion Carried: 7-0

SIGN CHECKS

Crowley moved, seconded by Young, to appoint Mark Neu as delegate to the Allegany/Cattaraugus School Boards Association with Aileen Sirianni as alternate.

Motion Carried: 7-0

NEU – DELEGATE - ACSBA

Linderman moved, seconded by Crowley, to appoint Mark Neu as voting delegate to the State School Boards Conference with Paul Young as alternate.

Motion Carried: 7-0

NEU - DELEGATE - STATE

Sirianni moved, seconded by Crowley, to authorize payment of IRS Standard Mileage rate for reimbursement of mileage for using personal car on official business upon written denial of request for use of district vehicle.

Motion Carried: 7-0

MILAGE RATE

Young moved, seconded by Sirianni, appointing the following to the Committee on Special Education:

- Kim Fisher, Chairperson
- Jody Adams-Allison, School Nurse
- Kerrie McNell, School Nurse
- Universal Primary Care, School Physician
- Kelly LaFever, School Psychologist
- Sarah Taylor, School Psychologist
- Katelyn Harrison, School Psychologist
- Larry Kus, Parent Member
- Cindy LaFever, Surrogate Parent
- Mary Kay Gethicker, Surrogate Parent
- Child's Regular Education Teacher
- Child's Special Education Teacher
- Child's Guidance Counselor
- Child's Service Provider/Therapist
- Katie Ralston, 6-12 Lead Principal
- Christopher Fee, 6-12 Associate Principal
- Jennifer Mosher, Elementary School Lead Principal

Motion Carried: 7-0

CSE

Neu moved, seconded by Linderman, appointing the following to the Committee for Pre-school Special Education:

- Kim Fisher, Chairperson

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- Kelly LaFever, School Psychologist
- Sarah Taylor, School Psychologist
- Katelyn Harrison, School Psychologist
- Other members as defined by Section 4410 as Education Law
- A professional from the child's Early Intervention Program
- A professional who participated in the child's evaluation
- Child's Teacher
- Child's Special Education Teacher
- Child's Service Provider/Therapist
- Professional for the Municipality

Motion Carried: 7-0

CPSE

Crowley moved, seconded by Sirianni, to extend all Board Policies into the 2022-2023 school year.

Motion Carried: 7-0

BOARD POLICIES

Young moved, seconded by Neu, that the Board of Education established a rate for making copies for personal use at 25 cents per page. If requests require more than fifteen (15) minutes of searching, then the District may charge the pro-rated hourly rate of involved employees.

Motion Carried: 7-0

RATE FOR COPYING SET

Young moved, seconded by Sirianni, that the Board of Education set the substitute system coordinator stipend at \$4,450 for 2022-2023.

Motion Carried: 7-0

SUBSTITUTE STIPEND RATE

Sirianni moved, seconded by Neu, that the Board of Education set the stipend for Ed Law 2D Data Protection Officer at \$2,000 for 2022-2023.

Motion Carried: 7-0

ED LAW 2D DPO STIPEND

Sirianni moved, seconded by Young, that the Board of Education set the stipend for Homeless Liaison at \$1,250 and include the monthly phone stipend for 2022-2023.

Motion Carried: 7-0

HOMELESS LIAISON STIPEND

Linderman moved, seconded by Neu, that the Board of Education set the salary for election officials at minimum wage per hour.

Motion Carried: 7-0

WAGE SET

Young moved, seconded by Sirianni, to approve the Superintendent of Schools to make budgetary

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transfers between Reserve Fund and the General, Federal, Capital, Lunch Funds and Debt Services.

Motion Carried: 7-0

FUNDS TRANSFERS

Sirianni moved, seconded by Linderman, that the Board of Education approve the attached resolution for indemnification on behalf of the Board of Education, Superintendent and Administrators.

Motion Carried: 7-0

INDEMNIFICATION
RESOLUTION

Crowley moved, seconded by Sirianni, that the Board of Education approve the Agreement with The Cuba Cheese Shoppe to be effective through June 30, 2023.

Motion Carried: 7-0

CUBA CHEESE SHOPPE

Neu moved, seconded by Young, that the Board of Education adjourned the Reorganization Meeting at 6:15 PM.

Motion Carried: 7-0

REORG. MTG.
ADJOURNED

Respectfully Submitted:

Heather Pfeiffer
Board Clerk

Approved: _____