

CUBA-RUSHFORD CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING MINUTES
September 24, 2019

All appendices referenced to, herein, are incorporated into and made a part of the official minutes of this meeting to the same extent as if fully set forth.

BOARD MEMBERS PRESENT:	Dave Crowley, Casey Linderman, Aileen Sirianni, Gary Wight, Joe Wright and Paul Young
BOARD MEMBERS ABSENT:	Mark Neu
ADMINISTRATION PRESENT:	Carlos Gildemeister, Kevin Erickson, Katie Ralston, Christopher Fee, Amanda Sears
ADMINISTRATION ABSENT:	None
SUPPORT STAFF PRESENT:	Heather Pfeiffer
SUPPORT STAFF ABSENT:	None
OTHERS PRESENT:	Adam Batesky (BWB) and David Hardman

1. Call to Order/Agenda Review

The meeting was called to order at 7:00pm in the Elementary School Library.

The pledge of allegiance was given at this time.

2. Special Reports

Adam Batesky of Buffamante Whipple and Buttafaro presented the results on the recently conducted audit. He shared information on the review process and congratulated the board on receiving the highest rating available.

3. President's/Member's Report

Mr. Crowley shared that things seem to be moving along good with the projects and he is impressed with the progress.

Mr. Young spoke about meeting with the State auditor about what to expect with the State Audit process.

Mrs. Sirianni shared information about the recent meeting for the Allegany Cattaraugus School Board Association.

4. Superintendent's Report

Mr. Gildemeister updated the board on District information as follows:

- He spoke about receiving a notice of recognition from the NY Association of Agricultural Educators regarding Carly Santangelo's hard work with the organization and helping other teachers achieve new goals.
- He provided an update on the progress of the Capital Project.
- He spoke about participating in the recent interview process for the HR Manager at CABOCES.
- He shared information on the recent immunization laws that have been implemented and the complications that have come from this. He shared that he is educating himself and researching all he can about requirements for the district.
- He congratulated Jen Lex on her tenure

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5. Consent Agenda Items for Routine Matters (Reference 5 A-K)

- a) *Approval of the minutes of the regular meeting for August 20, 2019*
- b) *Approval of CSE/CPSE Recommendations as attached*
- c) *Approval of Treasurer's Reports for August 2019*
- d) *Approval of Extra-Curricular Report for August 2019*
- e) *Approval of Revenue's Report for August 2019*
- f) *Approval of Warrants for August 2019:*
 - totaling \$492,192.60 for general fund bills*
 - totaling \$67,294.80 for cafeteria fund bills*
 - totaling \$44,999.62 for federal fund bills*
 - totaling \$373,337.16 for capital fund bills*
 - totaling \$ 10,079.89 for extra-curricular fund bills*
 - totaling \$299,863.43 for general fund payroll*
 - totaling \$2,856.36 for cafeteria fund payroll*
 - totaling \$ 47,391.73 for federal fund payroll*
- g) *Approval of surplus inventory; #012809 ARC welder.; A00338356 lawn mower (traded in).*
- h) *Approval to renew Transportation Agreement with North Park Wesleyan Church for Wild Wednesday Student Transportation for 2019-2020 as attached*
- i) *Approval of Letter of Agreement with the University of Albany for 2019-2020 as attached*
- j) *Approval of cleaning contract for Cuba Police Department during 2019-2020 at \$13.14 per hour/4 hours per week as attached retroactive to July 1, 2019*
- k) *Approval of Cooperative Natural Gas Bid with Wayne-Finger Lakes BOCES 2019-2020 as attached*

Motion pertaining to Approval of Consent Agenda (Reference 5 A-K)

Moved: Mr. Young

Seconded: Mrs. Sirianni

Motion Carried: 6-0

6. Consent Agenda Items for Personnel Matters (Reference 6 A-J)

- a) *Approval of appointments as follows:*
 - 1. *Denise Carapellatti to the one year probationary position of Account Clerk retroactive to July 8, 2019 through July 8, 2020. Pay per individual contract.*
 - 2. *Deb Yanda to the long term substitute English Teacher position to be effective retroactive to September 3, 2019 through the return of Jill Schwab from maternity/child rearing leave. Pay per substitute pay sheet.*
 - 3. *Rachel Whittaker to the long-term part-time substitute Family Consumer Science Teacher position to be effective retroactive to September 3, 2019 until CA BOCES replacement is hired. Pay per substitute pay sheet.*
 - 4. *Eric Caya to the long-term substitute Math 7-12 Teacher position to be effective retroactive to September 3, 2019 through September 23, 2019. Pay per substitute pay sheet.*
 - 5. *Eric Caya who holds pending Initial NYS Teaching Certification permitting him to teach in the Math 7-12 tenure area for a probationary period of four (4) years, to the position of Math 7-12 Teacher to commence on 9/23/2019 and to end on 9/22/23. Eligibility for tenure at the end of the probationary period is dependent on Eric receiving APPR ratings of Effective or Highly Effective in 3 of 4 preceding years and no Ineffective composite or overall rating in the final year. The expiration date of this probationary appointment is tentative and conditional only. In order to be eligible for and considered for tenure, the teacher must meet all requirements of the educational law and corresponding regulations. The salary during the first year of the appointment will be Step 2 in accordance with the salary schedule as outlined in the CRTA Agreement.*
 - 6. *Jennifer Mosher who holds Professional NYS Teaching Certification permitting her to teach in*

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the Childhood Education tenure area for a probationary period of four (4) years, to the position of Professional Development/Climate Coordinator to commence on 10/15/2019 and to end on 10/15/23. Eligibility for tenure at the end of the probationary period is dependent on Jennifer receiving APPR ratings of Effective or Highly Effective in 3 of 4 preceding years and no Ineffective composite or overall rating in the final year. The expiration date of this probationary appointment is tentative and conditional only. In order to be eligible for and considered for tenure, the teacher must meet all requirements of the educational law and corresponding regulations. The salary during the first year of the appointment will be Step 17 in accordance with the salary schedule as outlined in the CRTA Agreement.

7. *Timothy LaFever to the probationary position of Building Maintenance Assistant effective September 30, 2019 through September 30, 2020 pending fingerprint and physical clearance. Pay according to CRESPA contract.*
 8. *Adalia Bilotta to the long-term substitute Special Education Teacher position to be effective September 25, 2019 through approximately January 1, 2020. Pay per substitute pay sheet.*
 9. *Kelly Volz and Rachel Volz as Co-advisors for Middle School Spirit Club 2019-2020 (shared stipend)*
 10. *Athletic appointments for 2019-2020 as follows:*
 - a. *Dave Volz as Modified Cross-Country Coach effective 2019-2020*
 - b. *Aaron Wight as Varsity Girls Basketball Coach effective 2019-2020*
 - c. *Nicole Williams as JV Girls Basketball Coach effective 2019-2020*
 11. *Rachel Kiffer for summer school counseling and summer school substitute teacher retroactive to summer school 2019.*
 12. *Natasha Brown to the provisionally position of Typist (MHS Receptionist) effective retroactive to 9/3/2019 through pending results of the next Civil Service Typist Exam.*
 13. *Noah Pfeiffer for extra hours as approved by the Superintendent for Capital Project Technology Information. Pay will be minimum wage.*
 14. *After school program at CRE for 2019-2020:*
 - a. *Claire Green, Linda Tullar, Carol Mueller and Patti Linderman (substitute). Pay per contractual rate.*
- b) *Approval to accept resignation, with regret, from Mary Radomski for her Teaching Assistant position to be effective October 25, 2019.*
 - c) *Approval of request for of maternity leave of absence and child rearing for Leah Costello to be effective November 25, 2019 through approximately January 6, 2020 return to work pending medical release from her physician.*
 - d) *Approval of tenure for Jennifer Lex in the area of Elementary Education to be retroactive to September 1, 2019.*
 - e) *Approval to accept intent to retire from Diane Conklin to be effective February 1, 2020.*
 - f) *Approval of unpaid volunteers for 2019-2020 as follows;*
 1. *Paul Young with Cross Country Team*
 2. *Aaron Findlay with Trap Club*
 3. *Kathy Findlay with Trap Club*
 4. *Amy Bump with Trap Club*
 5. *Jamie Bump with Trap Club*
 6. *Duane Hopkins with Trap Club*
 - g) *Approval of mentor for 2019-2020:*
 1. *Rochelle Hellier for Eric Caya*
 2. *Michelle McGraw for Joshua Whiteman*
 - h) *Approval of St. Bonaventure student intern: Sarah Koning with Erica Quattrone effective 9/25/2019 – 12/6/2019*
 - i) *Approval of support staff substitute list for 2019-2020 as attached including additions; Morgan Gadd, Café Monitor; Berna Seifert, cleaner; Amy Frungillo, TA/Aide/Office; Amanda Carleton, TA/Aide; Haley Blauvelt, TA/Aide.; Emily Button, TA/Aide; Natasha Freeman, Bus Monitor; Shaylyn Gilbert, TA/Aide; James Berry, TA/Aide.*

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- j) *Approval of substitute teacher list for 2019-2020 as attached including additions; Josh Haingray, BS.; Richard Seigel, Cert. BS Math, MS Reading; Adalia Bilotta, NC – BS Bio.; Arnim Alexander, NC - BS Business; Amy Grabski-Makarowski, Cert – MA Comm.; Noah Pfeiffer, NC – AAS Math/Science.; James Berry, NC BA Manage.; Holly Scoville, retired teacher; Alexander Kruse, NC, BS Ad. Educ.*

Motion pertaining to Approval of Personnel Agenda (Reference 6 A-J)

Moved: Mr. Wright

Seconded: Mrs. Sirianni

Motion Carried: 5-0, 1-Young (abstained)

7. Approval of Energy Performance Contract with C&S Companies

- a) *Resolved, upon the recommendation of the Superintendent, to proceed with Phase V of the Energy performance Contract being led by C&S Companies of Syracuse, NY as the Energy Performance Contractor Provider*
- b) *Resolved, upon the recommendation of the Superintendent: Regarding the Energy Project being implemented by C&S Companies, the Cuba-Rushford School Board intends to act as lead agency for the New York State Department of Environmental Conservation (NYSDEC) State Environmental Quality Review (SEQR) process. Pursuant to this process, based on §617.5(c)(8):{“routine access of educational institutions, including expansion of existing facilities by less than 10,000 square feet of gross floor area and school closings, but not changes in use related to such closings;”}, the Board deems this project to be a Type II action requiring no further environmental reviews.*

Motion pertaining to Approval of Energy Performance Contract with C&S Companies

Moved: Mr. Young

Seconded: Mrs. Sirianni

Motion Carried: 6-0

8. Administrative Reports

Mr. Erickson provided updates on the Elementary School:

- He thanked Libby Loucks and Lindsay Quinn for their help with the office and all the changes they have been dealing with.
- He spoke about the continuation of the Accord Afterschool Program.
- He shared that 98% of students at CRE are immunized and Mrs. McNell does a great job with the tracking.
- He shared information about the Title Grant and the CEP forms being turned in.
- He spoke about computer based testing.

Mr. Fee and Miss Ralston presented the board with Be Awesome shirts.

8. Public Forum

Mr. Crowley congratulated Mr. Caya and Miss Mosher on their appointments, as well as Mrs. Lex on her tenure appointment.

Mrs. Lex thanked the board for her tenure appointment. She also spoke about her perspective on the computer based testing from a teacher. She shared how the construction workers have been very helpful.

Mr. Caya and Miss Mosher introduced themselves and thanked the board for their appointments.

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9. **Executive Session**

Motion to go into Executive Session at 7:51pm to discuss personnel

Moved: Mrs. Sirianni

Seconded: Mr. Young

Motion Carried: 6-0

Motion to go out of Executive Session at 8:26pm

Moved: Mr. Linderman

Seconded: Mrs. Sirianni

Motion Carried: 6-0

10. **Adjournment**

Motion to adjourn meeting at 8:27pm

Moved: Mr. Young

Seconded: Mr. Linderman

Motion Carried: 6-0

Respectfully Submitted:

Heather Pfeiffer
Board Clerk