

REORGANIZATION MEETING MINUTES

JULY 9, 2019

BOARD PRESENT: David Crowley, Casey Linderman, Mark Neu, Gary Wight, Joe Wright and Paul Young

BOARD ABSENT: Aileen Sirianni

ADMINISTRATION PRESENT: Carlos Gildemeister, Katie Ralston, Chris Fee, Diane Weatherell, Amanda Sears and Heather Pfeiffer

ADMINISTRATION ABSENT: Kevin Erickson

OTHERS PRESENT: Mike Ackerman, Kelly Volz, Sue Giardini, Trisia Young, Sarah Taylor, Laura Smith

Mr. Gildemeister opened the Reorganization Meeting at 6:01 PM.

Neu moved, seconded by Crowley to appoint Mr. Gildemeister as temporary chairman

Motion Carried: 6-0

Mr. Gildemeister, acting as Temporary Chairman, asked for nominations for President of the Board of Education. Crowley nominated Mark Neu, seconded by Young.

Crowley moved to close the nominations for President, Wright seconded.

Motion Carried: 6-0

By a vote of 6 to 0, Mr. Neu was elected President NEU, PRES.

Mr. Neu asked for nominations for Vice President of the Board of Education. Wright nominated Dave Crowley, seconded by Wight.

Wright moved, seconded by Young to close the nominations for Vice President.

Motion Carried: 6-0

By a vote of 6-0, Mr. Crowley was elected Vice President CROWLEY, V.P.

The oaths of office were given to the President and Vice President and new Board Members by the Clerk OATHS

Linderman moved, seconded by Young that the board members may sign documents in the absence of the President and Vice President of the Board and as by seniority and availability of members.

Motion Carried: 6-0 DOCUMENTS AUTHORIZATION

Young moved, seconded by Crowley to appoint the following personnel as amended for the 2019-20 school year:

Purchasing Agent: Amanda Sears
Tax Collector: Kay Fanton
School Auditor: Buffamante, Whipple and Buttafaro, PC

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- School Physician: Dr. Cusumano
- Legal Counsel: Firm of Hodgson Russ LLP and Greco Trapp, PLLC
- Records Access Officer: Amanda Sears
- Records Mgt. Officer: Heather Pfeiffer
- Asbestos Designee: David Hardman
- District Clerk: Heather Pfeiffer
- Deputy Clerk: Amanda Sears
- District Treasurer: Melissa Patanella
- Deputy Treasurer: Amanda Sears
- Claims Auditor: Diane Weatherell
- Extra-Curricular Appointments: Building Principals
- Chief Faculty Counselor: Katie Ralston
- Safety Coordinator: Katie Ralston
- Title Grant Coordinator: Kevin Erickson
- Central Treasurer: Melissa Patanella
- Faculty Auditor: Amanda Sears
- Administrative Authority: Most Senior Building Principal
- Director of School Health Services: Dr. Cusumano
- Network Administrator: Paul Austin
- Title IX Compliance Officer: Katie Ralston
- Supervision of Attendance: Building Principals
- Section 504 Compliance Officer: Kimberly Fisher and Building Principals
- Liaison for Homeless Children and Youth: Nicole Deck
- ADA Compliance Officer: Kimberly Fisher
- Chemical Hygiene Officer: David Hardman
- Pesticide Representative: David Hardman
- District Data Information Officer: Katie Ralston
- Educational Officer to receive Court Notifications: Carlos Gildemeister
- Sexual Harassment Complaint Officers: Katie Ralston and Chris Fee
- DASA Officers: Building Principals, Counselors, Guidance Counselors
- Civil Rights Compliant Officer: Carlos Gildemeister
- Hearing Officer – NSLP: Tom Kenyon
- Petty Cash Administrator and the continuation of:
Petty Cash Fund for \$100: Heather Pfeiffer

Motion Carried: 6-0

APPOINTMENTS

Young, seconded by Wright that the Cuba Branch of Community Bank with a maximum deposit of \$14,000,000, M&T Bank with a maximum deposit of \$7,000,000 and the Cuba Branch of Five Star Bank with a maximum deposit of \$12,000,000 as the official depositories for 2019-20.

Motion Carried: 6-0

BANKS

Wright moved, seconded by Young that the Superintendent, Treasurer, Deputy Treasurer, Business Manager, Claims Auditor and Tax Collector, be bonded for \$1,000,000 and a blanket bond for all other personnel of \$100,000.

Motion Carried: 6-0

BONDS

Wright moved, seconded by Linderman authorizing the Business Manager to invest funds as available and as permitted by law and Board Policy.

Motion Carried: 6-0

INVESTMENT

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Young moved, seconded by Crowley, designating the Olean Times Herald and / or the Patriot and / or The Spectator as the official school papers.

Motion Carried: 6-0

OFFICIAL PAPER

Crowley moved, seconded by Wright established the regular meeting dates for the Board of Education to be held as published. (see attached list)

Motion Carried: 6-0

MEETING DATES

Young moved, seconded by Wright that the schedule for payroll will be every two weeks with the first payroll to be Friday, July 5, 2019. The teaching staff will receive their first paycheck on September 14, 2019 and with bi-weekly checks from that date forward. Carlos Gildemeister may certify payroll.

Motion Carried: 6-0

PAYROLL

Crowley moved, seconded by Wright authorizing the Superintendent to approve budget transfers.

Motion Carried: 6-0

BUDGET TRANSFERS

Wright moved, seconded by Crowley, that the Board of Education established the non-resident tuition rate for the 2019-20 school year at \$0.

Motion Carried: 5-1-opposed, Linderman

TUITION

Young moved, seconded by Crowley authorizing the Superintendent (Carlos Gildemeister), Business Manager (Amanda Sears), Treasurer (Melissa Patanella) and Deputy Treasurer to sign checks. Use of electronic signatures is acceptable.

Motion Carried: 6-0

SIGN CHECKS

Linderman moved, seconded by Crowley to appoint Paul Young as delegate to the Allegany/Cattaraugus School Boards Association with Mark Neu as alternate.

Motion Carried: 6-0

YOUNG – DELEGATE - ACSBA

Linderman moved, seconded by Young to appoint Mark Neu as voting delegate to the State School Boards Conference with Dave Crowley as alternate.

Motion Carried: 6-0

NEU - DELEGATE - STATE

Wright moved, seconded by Young to authorize payment of IRS Standard Mileage rate for reimbursement of mileage for using personal car on official business upon written denial of request for use of district vehicle.

Motion Carried: 6-0

MILAGE RATE

Wright moved, seconded by Young appointing the following to the Committee on Special Education:

Kim Fisher, Chairperson

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Cindy Bichler, Middle/High School Nurse
Kerrie McNell, Elementary Nurse
Dr. Cusumano, School Physician
Kelly LaFever, School Psychologist
Pam Whitcher, School Psychologist
Mr. Larry Kus, Parent Member
Child’s Regular Education Teacher
Child’s Special Education Teacher
Child’s Guidance Counselor
Child’s Service Provider/Therapist
Katie Ralston, Middle School/High School Lead Principal
Chris Fee, Middle School/High School Associate Principal
Kevin Erickson, Elementary Principal

Motion Carried: 6-0

CSE

Linderman moved, seconded by Crowley appointing the following to the Committee for Pre-school Special Education:

Kim Fisher, Chairperson
Kelly LaFever, School Psychologist
Pam Whitcher, School Psychologist
Other members as defined by Section 4410 as Education Law
A professional from the child’s Early Intervention Program
A professional who participated in the child’s evaluation
Child’s Teacher
Child’s Special Education Teacher
Child’s Service Provider/Therapist
Professional for the Municipality

Motion Carried: 6-0

CPSE

Young moved, seconded by Crowley to extend all Board Policies into the 2019-2020 school year.

Motion Carried: 6-0

BOARD POLICIES

Wright moved, seconded by Young, that the Board of Education established a rate for making copies for personal use at 25 cents per page. If requests require more than fifteen (15) minutes of searching, then the District may charge the pro-rated hourly rate of involved employees.

Motion Carried: 6-0

RATE FOR COPYING SET

Young moved, seconded by Crowley that the Board of Education set the substitute caller stipend at \$4,052 for 2019-2020.

Motion Carried: 6-0

SUBSTITUTE STIPEND RATE

Crowley moved, seconded by Wright that the Board of Education set the salary for election officials at minimum wage per hour.

Motion Carried: 6-0

WAGE SET

Linderman moved, seconded by Young, to approve the Superintendent of Schools to make

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budgetary transfers between Reserve Fund and the General, Federal, Capital, Lunch Funds and Debt Services.

Motion Carried: 6-0

FUNDS TRANSFERS

Crowley moved, seconded by Young, that the Board of Education approve the attached resolution for indemnification on behalf of the Board of Education, Superintendent and Administrators.

Motion Carried: 6-0

INDEMNIFICATION
RESOLUTION

Wright moved, seconded by Crowley, that the Board of Education approve the Agreement with The Cuba Cheese Shoppe to be effective through June 30, 2019.

Motion Carried: 6-0

CUBA CHEESE
SHOPPE

Young moved, seconded by Wright, that the Board of Education adjourned the Reorganization Meeting at 6:23 PM.

Motion Carried: 6-0

REORG. MTG.
ADJOURNED

Respectfully Submitted:

Heather Pfeiffer

Board Clerk

Approved: _____