

**CUBA-RUSHFORD CENTRAL SCHOOL DISTRICT
5476 ROUTE 305
CUBA, NEW YORK 14727
585-968-2650**

SPECIFICATIONS AND BID FORM

FOR

AIR HANDLER SERVICE AND MAINTENANCE

In accordance with the provisions of Section 103 of the General Municipal Law, an advertisement for bids was published in the Olean Times Herald and the Wellsville Daily Reporter.

As stated in such notice, bids will be received and publicly opened and read in the Board Room at the Cuba Rushford Middle High School, 5476 Route 305, Cuba, NY 14727 on Monday, August 17th, 2020 at 2:00 pm.

All bids must be submitted in a sealed opaque envelope and marked "AIR HANDLER SERVICE AND MAINTENANCE.".

The Board of Education reserves the right to accept or reject any bid.

Name of Bidder: _____

Address of Bidder: _____

Telephone Number: _____

Fax Number: _____

Email Address: _____

Ask for: _____

**BID FORM FOR
AIR HANDLER SERVICE AND MAINTENANCE**

The Cuba Rushford School District is requesting sealed bids for AIR HANDLER SERVICE AND MAINTENANCE.

Questions may be directed to Dave Hardman at 716-753-6101 or dhardman@mycrs.org.

According to the NYS Department of Labor, prevailing wages must be paid and certified payrolls must be submitted to the Central Business Office upon completion of work, prior to release of payment.

The winning bidder must provide a certificate of insurance naming the school district as an additional insured.

Qualifications/issues to be addressed in the bid

Contractor shall provide Cuba-Rushford Central School with adequate references and other data documenting proficiency and professional service contractor is capable of providing.

Any submitting bid must include as minimum the following criteria to be considered. Any deletion or omission of any of the following items may deem bid disqualified.

1. Contractor's experience in design, installation and service.
2. Financial strength of contractor. (i.e. Dun and Bradstreet number, bank references and any other documents that school officials request)
3. Provide detailed schedule of exact hours of preventive/predictive maintenance.
4. Provide a list of field technicians, years of experience, and areas of expertise.
5. List all service personnel that will be supporting this HVAC program from the office. This will include but not limited to: Dispatchers, sales personnel, sales managers, account representatives, service managers and all other associated personnel.
6. Any costs expected but not specified or exclusion of coverage shall be provided to the Owner in the proposal.
7. Contractor will list three references that they are currently providing identical service. In addition, the years of experience in providing service programs.
8. Contractor will show three current references that deal with similar public school systems...
9. Contractor must display capability to handle multiple trouble calls and repairs as they arise simultaneously with qualified field technicians as well as a 24 hour manned phone service.
10. Contractor must inspect every piece of equipment being covered with an on-site visit and walk through of all the buildings. Contractor must fill out the attached Equipment Covered Spread Sheet and turn in with the bid.

The Decision Shall be Based on the Following Criteria:

- A. Experience in offering and implementing a full-service program.
- B. Price associated with the services rendered.
- C. The ability to support the program with a team of personnel qualified in the HVAC arena.
- D. Bids will strongly be considered from service contractors who can affirmatively demonstrate and give evidence showing that they are and have been for a minimum period of 10 years, an established service contractor providing mechanical maintenance service on HVAC equipment.
- E. The ability to satisfy Cuba-Rushford School as it relates to references and the ability to perform such services.

If you would like to look at the boilers, you may set up a time any work day from 6:30 a.m. until 6:30 p.m.

Please enclose any information that you think will help in our determination.

Firm Name _____

Name of Signer _____

Signature _____

Title _____

Address _____

Phone Number _____

Fax _____

Date _____

The Non-Collusive Certification and Iran Divestment Act Certification must be attached to this bid. The winning bidder must provide a completed W-9 form.

Equipment Covered Under the Proposal:

<u>Air Handler(s):</u>					
<u>Qty</u>	<u>Description</u>	<u>Manufacturer</u>	<u>Model</u>	<u>Rating</u>	<u>Location</u>
1	AHU - 1	Trane	MCCA017		S/N #K95J70144 (Penthouse 1)
	1 - Supply Fan Motor			5HP	
1	AHU - 2	Trane	MCCA017		S/N #K95J71165 (Penthouse 1)
	1 - Supply Fan Motor			5HP	
1	AHU - 3	Trane	MCCA025		S/N #K95J71072 (Penthouse 1)
	1 - Supply Fan Motor			7.5HP	
1	AHU - 4	Trane	MCA050		S/N #K95J70891 (Penthouse 1)
	1 - Supply Fan Motor			15HP	
1	AHU - 7	Trane	MCA006		S/N #K95H65395 (Penthouse 1)
	1 - Supply Fan Motor			3HP	
<u>Split/Rooftop Unit(s):</u>					
<u>Qty</u>	<u>Description</u>	<u>Manufacturer</u>	<u>Model</u>	<u>Rating</u>	<u>Location</u>
1	Roof Top Unit 1	Trane	YCD210C3CO BA		S/N #M10104084D (Elem. School)
	1 - Evaporator Fan Motor			5HP	
	1 - Heating Section				
	1 - Economizer Section				
	2 -Compressors			8.5 Tons	
	2- Condenser Fan Motors			1HP	
1	Roof Top Unit 2	Trane	YCD210C3CO BA		S/N #M10104083D (Elem. School)
	1 - Evaporator Fan Motor			5 HP	
	1 - Heating Section				
	1 - Economizer Section				
	2 - Compressors			8.5 Tons	
	2 - Condenser Fan Motors			1 HP	
1	Roof Top Unit 3	Trane	YCD060C3LO BE		S/N #M110104800 (Elem. School)
	1 -Evaporator Fan Motor			0.75 HP	
	1 - Heating Section				
	1 - Economizer Section				
	1 - Compressor			5 Tons	
	1 -Condenser Fan Motor			0.5 HP	

Equipment Covered Under the Proposal Cont'd:

Split/Rooftop Unit(s):					
<u>Qty</u>	<u>Description</u>	<u>Manufacturer</u>	<u>Model</u>	<u>Rating</u>	<u>Location</u>
1	Roof Top Unit 4	Trane	YCD120C3L OAB		S/N M11016560 (Elem. School)
	1 - Evaporator Fan Motor			3 HP	
	1 - Heating Section				
	1 - Economizer Section				
	2 - Compressors			5 Tons	
	1 - Condenser Fan Motor			1 HP	
1	RoofTop Unit 5	Trane	YCD120C3L OAB		S/N M1101654D (Elem. School)
	1 - Evaporator Fan Motor			3 HP	
	1 - Heating Section				
	1 - Economizer Section				
	2- Compressors			5 Tons	
	1 -Condenser Fan Motor			1 HP	
1	CU - 10	Trane	TTA042D30080		Classroom Uni-Vents (Upper Roof)
1	CU - 11	Trane	TTA042D30080		Classroom Uni-Vents (Upper Roof)
1	CU - 12	Trane	TTA042D30080		Classroom Uni-Vents (Upper Roof)
1	CU - 13	Trane	TTA042D30080		Classroom Uni-Vents (Upper Roof)
1	CU - 14	Trane	TTA042D30080		Classroom Uni-Vents (Upper Roof)
1	CU - 15	Trane	TTA042D30080		Classroom Uni-Vents (Upper Roof)
1	CU - 15	Lennox	SSB036HS434		S/N 5811L06790 (Lower Roof)
1	CU - 16	Rudd	TZAA-336-2A757		S/N 8344W91214007 (Lower Roof)
1	CU-18	Mitsubishi	PUL18EK1		S/N #540001640 (Lower Roof)
1	CU-1 & AHU-5 (AUD)	Trane	RAUC080		S/N #J95H81754 (Penthouse 2)
	1 - Evaporator Fan Motor			15 HP	
	1 - Heating Section Remote Components				
	2 - Compressors			40 Tons	
	8- Condenser Fan Motors			1 HP	

Equipment Covered Under the Proposal Cont'd:

<u>Split/Rooftop Unit(s):</u>					
<u>Qty</u>	<u>Description</u>	<u>Manufacturer</u>	<u>Model</u>	<u>Rating</u>	<u>Location</u>
1	CU-2 & AHU-8 (MEDIA)	Trane	RAUC030		S/N #J95H8300 (Penthouse 2)
	1 - Evaporator Fan Motor			7.5 HP	
	1 - Heating Section Remote Components				
	2- Compressors			15 Tons	
	3- Condenser Fan Motors			1 HP	
1	CU-3 & AHU-6 (OFFICES)	Trane	Unknown	5 HP	S/N #Unknown (Penthouse 2)
	1 - Evaporator Fan Motor				
	1 - Heating Section Remot Components				
	2- Compressors			10 Tons	
	2 -Condenser Fan Motors			1 HP	
1	CU-4	Trane	TTR024C100A1		Upper Roof
1	CU-5	Trane	Unknown		Lower Roof
1	CU-6	Trane	TTA042D30080		Classroom Uni-Vents (Upper Roof)
1	CU-7	Trane	TTA042D30080		Classroom Uni-Vents (Upper Roof)
1	CU-8	Trane	TTA042D30080		Classroom Uni-Vents (Upper Roof)
1	CU-9	Trane	TTA042D30080		Classroom Uni-Vents (Upper Roof)
<u>Refrigeration Unit(s):</u>					
<u>Qty</u>	<u>Description</u>	<u>Manufacturer</u>	<u>Model</u>	<u>Rating</u>	<u>Location</u>
1	Walk in Cooler	Norlake			Kitchen
	1 -Compressor			1 Ton	
	2- Evaporator Fan Motors			0.12 HP	
	1 -Condenser Fan Motor			0.12 HP	
1	Walk in Freezer	Norlake			Kitchen
	1 -Compressor			1.5 Ton	
	3- Evaporator Fan Motors			0.12 HP	
	1 -Condenser Fan Motor			0.12 HP	

NON-COLLUSIVE CERTIFICATION

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of his knowledge and belief:

- (1) The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or competitor;
- (2) Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and
- (3) No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.

We, the undersigned, purpose to furnish all materials called for, in full accordance with the specifications and instructions in the attached bid proposal, and agree to all conditions therein.

Firm Name _____

Name of Signer _____

Signature _____

Title _____

Address _____

CERTIFICATION

By submission of this bid, (AIR HANDLER SERVICE AND MAINTENANCE) or by assuming the responsibility of a Contract awarded hereunder, each bidder and each person signing on behalf of any bidders, certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief:

That each bidder/contractor/assignee is not on the “Entities Determined To Be Non-Responsive Bidders/Offerers Pursuant to The New York State Iran Divestment Act of 2012” list created pursuant to paragraph (b) subdivision 3 of section 165-a of the New York State Finance Law and posted on the OGS website at <http://www.ogs.ny.gov/about/regs/docs/ListofEntities.pdf> and further certifies that it will not utilize on such Contract any subcontractor that is identified on the Prohibited Entities List. Additionally, Bidder/Contractor is advised that should it seek to renew or extend a Contract awarded in response to the solicitation, it must provide the same certification at the time the Contract is renewed or extended.

NAME OF COMPANY: _____
Individual or Legal Name of Firm or Corporation

MAILING ADDRESS: _____

CITY/STATE/ZIP CODE: _____

BY: _____
Signature of Representative of Firm or Corporation

NAME: _____ TITLE: _____
Please print

DATED: _____

SWORN to before me this

_____ day of _____ 20__

Notary Public: _____